



PEER-TO-PEER COOPERATION WITH IRAQI GOVERNORATE – MISSAN

PROGRAMME ‘SUPPORTING RECOVERY AND STABILITY IN IRAQ THROUGH LOCAL DEVELOPMENT’ FUNDED BY THE EUROPEAN UNION AND IMPLEMENTED BY UNDP

TERMS OF REFERENCE

For Agriculture experts for the preparation of a GAP assessment (2 experts)

1. Background

Having once covered a green area the size of a small country, today the Marshlands of Iraq still face many agricultural and environmental challenges even after being re-flooded almost two decades ago. Its population relies heavily on the marsh eco-systems for water and livelihoods, which continue to suffer due to those challenges. The Marshlands are located near the governorate of Missan, which despite being historically considered an important agricultural center, its economy now suffers due to crumbling infrastructure and poor access to resources.

Iraq has recognized the importance of agriculture and the need to prioritize its role in the overall economic and social development of the country (National action plans, Sustainable development goals etc.). The policy framework guiding the prioritization of needs aims at creating a proper environment to support efficient and sustainable increases in food and agriculture production, improvement of food security and reduction rural poverty. Policies relying mainly on oil production had a deteriorating impact on the growth of other economic sectors, including agriculture. As a matter of fact, agriculture contributes a substantial share of Iraq’s economy (5 percent of total GDP), is the largest source of employment in the country (approximately 20 percent) and is dominated by the private sector. Yet, the contribution of agriculture to GDP has been declining in the last decade from 5.2 % in 2009 to 1.4% in 2019. This data is the result of many factors that affected the agricultural sector: war, protests, institutional and economic setbacks. The security situation and rural poverty have contributed to this decline with an outflow of people from the countryside to the urban areas seeking employment and economic opportunities.

In light of the above, under the Programme ‘Supporting Recovery and Stability in Iraq through Local Development’ Funded by the European Union and Implemented by UNDP, the Association of Albanian Municipalities is carrying out the project titled Peer to Peer cooperation with Iraqi Governorate – Mission to support agriculture and rural development in the region.

As part of the project, a Gap assessment will be conducted, on existing decentralized processes in the agricultural sector with a focus on the support to small local farmers and agriculture production (including fisheries and environmental agriculture).

In this context the Albanian Association of Municipalities will contract a team of experts comprising of:



- i) Team Leader/International Institutional Building (Albania);
- ii) Institutional framework local expert (Iraqi);
- iii) two agriculture local experts (Albanians);
- iv) two (2) local agriculture experts (Iraqi).

The agriculture expert will work under overall supervision of the Project Manager and technical supervision of the Team Leader for the joint preparation of the GAP assessment.

2. Objective and Scope of the assignment

The gap analysis aims to create a better understanding about the decentralization of the Agricultural sector with focus on the financial support programmes for small farmers for agriculture, fisheries and diversification of agricultural activities through environment protection and tourism promotion in the Marshes.

The Gap Assessment will target mainly administrative and fiscal decentralization through an assessment that will evaluate issues related to the institutional set up and provision of services such as internal procedures and processes, job descriptions and competencies of the staff and available services/support programmes for small farmers and people living in rural areas (including the marshlands).

Preparation of the Gap assessment that will go through several steps: (1) methodology; (2) setting priorities; (3) data collection and analysis of current situation; (4) identification of challenges.

3. Methodology

It is expected that the Team Leader will deliver a written technical analysis in the form of a report that includes a background information, policy and legal aspects, institutional set-up and analytical part. The technical analysis will combine desk review, interviews, peer-to peer expert consultation and workshop presentation.

4. The tasks to be carried out by the Consultant will include the following:

The agriculture expert will carry out the following tasks:

- a. Provide specific inputs during the development of the GAP assessment methodology process, data identification and analysis process.
- b. Develop a draft questionnaire, in consultation with Team Leader for the collection of sector data, gaps, challenges of the sector
- c. Provide **specific technical analysis of the results** as collected by the officials of Governorate of Missan in line with specific sectors on crops production, water resources and irrigation, and selected value chains such as environmental and tourism activities.
- d. Attend project working meetings that will take place physically and remotely and present the data collection process and analysis, and present identified and analysed gaps during online Working Meetings.



- e. Provide written inputs, for the **GAP finding and analysis section** and address feedback/comments received in the assignment process for the drafting of the GAP assessment report.
- f. Any other task assigned by Team Leader/

5. Main activities and related outputs and timeline

The agriculture expert (each) shall execute the following activities and deliver related outputs:

Activity	Related deliverables/Output	Expert days	Dates of Deadline
1 Provide specific inputs during the development of the GAP assessment methodology process, data identification and analysis process..	Written input for the methodology.	1	1 week upon contract signature (August 2021)
2. Develop a draft questionnaire, in consultation with Team Leader for the collection of sector data, gaps, challenges of the sector	Questionnaire submitted	2	1 week after contract signature (August 2021)
3. Provide specific technical analysis of the results as collected by the officials of Governorate of Missan in line with specific sectors on crops production, water resources and irrigation, and selected value chains such as environmental and tourism activities.	Technical analysis of questionnaire results structured in sections.	5	30 September 2021
4. Attend project meetings and workshops: <ul style="list-style-type: none"> - One three-days face to-face workshop in Erbil with project partners, experts, and Governorate officials. - Two remote workshop meetings with Working Committee of the Project. - Online coordination meetings with Team Leader, AAM and other team of experts 	Workshop Power Point; Minutes of Meeting submitted.	4	September - October 2021
5. Provide written inputs, for the GAP finding and analysis section and address feedback/comments received in the assignment process	Written feedback and technical input of the GAP assessment report.	5	9 October 2021



for the drafting of the GAP assessment report.			
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The agriculture expert will ensure that all abovementioned activities are appropriately documented. S/he is expected to work closely with AAM programme team. All documentation/correspondence/presentations shall respect the project’s visibility guidelines, as provided to the expert by the Project Manager.

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6. Time and duration of the consultancy

The expert shall be working for a period of 2 months, from 9 September to 9 October 2021, not exceeding 17 working days.

7. Reporting

The institutional local expert shall be responsible for the timely delivery of the deliverables and outputs listed under section 5 above to the Team Leader.

8. Terms and Payment

The Institutional framework local expert will be hired under an individual contract (IC) and will be paid in USD upon submission and approval of each of the deliverables listed above in the point 5 of this ToR. The expert shall provide timesheet together with the deliverables to proceed with the payment.

The payment conditions indicated herein represents the maximum number of expert days to be paid for the particular deliverable and will be based on the actual number of working days invested for the development of each deliverable.

Payment will be made by bank transfers.

8. Travel and accommodation costs:

The duty trips during the field visit in Erbil will be organized and reimbursed as per AAM regulation for official duty trips.

9. Expert profile

The agriculture expert should meet the following qualifications:

- a. A minimum of 7 years of relevant experience related to rural development, agriculture sector, value chains analysis;
- b. At least three similar assignments related to the preparation, analysis, formulation and development of agriculture sector and GAP assessment;



- c. At least five years experience in the crop production, farming finance mechanisms, value chain and technical assistance in the Albanian agriculture sector;
- d. University degree in Agriculture, Rural Development or related discipline.
- e. Very good oral and written communication skills, including in writing report;
- f. English and Albanian language.
- g. Must be an Albanian national.

10. Application Procedure

Interested candidates for the position of agriculture expert are asked to submit an application, by 5 September 2021, 16:00 (CET). The application has to be submitted in English language by e-mail, at

agronhaxhimali@aam.org.al

and

aidacacaj@aam.org.al

subject: **Agriculture expert for the preparation of a GAP assessment**

Interested candidates are asked to provide:

1. CV in pdf format.
2. Cover Letter in pdf format.
3. Financial Offer in pdf format.

The Financial Offer shall specify only the gross amount per expert-day in USD, as well as the total amount expressed in USD. Potential expenses related to the travel and accommodation will be covered by the project and shall not be included in the Financial Offer.

Only personal income taxes and other taxes obligatory under the Laws of the Republic of Albania will be calculated and paid by the AAM.