



LOCAL Policies for GREEN Energy – LOCAL4GREEN

Priority Axis 2: Fostering low-carbon strategies and energy efficiency in specific MED territories: cities, islands and remote areas

Specific Objective 2.2: To increase the share of renewable local energy sources in energy mix strategies and plans in specific MED territories

**TERMS OF REFERENCE FOR THE NATIONAL HANDBOOK ON
GREEN LOCAL FISCAL POLICY MODELS**

1 Background

The Project LOCAL4GREEN supports local authorities to define and implement local fiscal policies, innovative and intended to promote renewable energy sources in all sectors (public, private, households), mainly in the framework of the SEAPs (Sustainable Energy Action Plans submitted under the 2020 Covenant) and SECAPs (Sustainable Energy and Climate Action Plans to be submitted under the 2030 Covenant) adopted by the signatories of the Covenant of Mayors. The project is being implemented in the rural zones and islands of the MED region, where local fiscal policies play a crucial role in order to raise the share of renewable energy sources.

The project has been implementing a pilot experience in local authorities of 9 countries/regions of the MED area (Spain, Portugal, Italia, Cyprus, Malta, Greece, Slovenia, Albania, Croatia). The pilot includes the participative design, implementation, monitoring and evaluation of local fiscal policies to promote renewable energy sources. The pilot is included in the Work Package 3 “Testing” of the project, led by the MUSOL foundation.

Once concluded, the phases of designing, implementation and monitoring of the fiscal policies as well as the evaluation of the pilots and the fiscal policies, each partner has to elaborate a national handbook on green local fiscal policy models.

The national handbooks will be used by MUSOL foundation to prepare an international handbook on green local fiscal policy models.

2 Objectives

The objectives of the national handbook on green local fiscal policy models are:

- outline policy models transferrable at a national level, based on pilots’ experiences and best practices.
- provide national decision makers with all information (legal, economical, technical, etc.) needed to implement the green local fiscal policy models in other municipalities.
- provide the project with best practices on green local fiscal policies to be included in an international handbook and transferred at international level.

3 Outline

Main features:

The national handbook on green local fiscal policy models shall be elaborated until 15/05/2019. Based on the national handbooks of each partner, an international handbook will be elaborated, therefore it is very important that each partner delivers the national handbook on time. Actually the structures of contents of both the national and international handbooks are totally complementary, as detailed below.

The main sources of information for the elaboration of the national handbook are the evaluation reports of the pilot fiscal policies.

The national handbook on green local fiscal policy will be available in each local language and English. It should be written in such a way so that it is easy to understand since the target groups are very varied and include non-specialists, namely the local authorities' decision makers from rural authorities.

The main target groups of the international handbook are:

- Local authorities' employees and decision makers;
- Consultants specialized in public management;
- National and regional authorities decision makers;
- Other stakeholders interested in advocacy for renewable energy sources in Local Authorities.

Outlines of the contents:

The national handbook content is strictly related to the content of the international handbook. In the following table there is the structure of contents of the national handbooks as well as the reference to the related contents of the international handbook.

| Main contents | |
|---|--|
| National handbook on green local fiscal policy models (a handbook in each country) | International handbook on green local fiscal policy models |
| Introduction: description of the LOCAL4GREEN project; main purposes and features of the handbook; target groups. | Introduction: description of the LOCAL4GREEN project; main purposes and features of the handbook; target groups. |
| Description of the national regulations regarding the local fiscal policies and the capacity of the local authorities to put in place fiscal policies to promote RES. | Comparative study of national regulations of the LOCAL4GREEN countries, to facilitate international transferring of local fiscal policies. |
| According to the evaluation reports of the pilots (deliverable 3.5.1 of the LOCAL4GREEN project), full description of the local fiscal policies considered as best practices. | Full description of a selection of the best practices, according to their impact, innovation and transferability at international level. |
| Description of the national legislative or normative reforms needed to enable the local authorities to put in place improved fiscal policies to promote RES. | Description of general policy recommendations to enable the European local authorities to put in place improved fiscal policies to promote RES, especially policy recommendations aiming at EU bodies. |

Regarding the best practices, in order to ensure a common approach for the identification and description of such practices, we suggest the following minimum requirements of contents:

| Best practices description <i>minimum</i> contents | |
|---|--|
| Basic facts | Location, dates, name of the municipality and name of the LOCAL4GREEN partner in charge of the best practice. Contact details to require more information. |
| The tax/fees or other fiscal revenue | Description of the tax/fees or other fiscal revenue. Taxable transaction/event, taxpayers definition. Relation with the RES. |
| The tax/fees or other fiscal revenue modification | How the tax/fee has been changed (surcharge, reduction, other modification). |
| Impact (expected of foreseen) | Forecast or facts about taxpayers reached, impact in terms of GHG reduction and RES promotion, using the indicators of the project. |

4 Deadline

The national handbook should be available until 30/06/2019.